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## **OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

**DATE: WEDNESDAY 3 MARCH 2010**  
**TIME: 2.00 PM**  
**PLACE: COUNCIL HOUSE (NEXT TO THE CIVIC CENTRE)**

### **Committee Members –**

Councillor James, Chair  
Councillor Mrs Watkins, Vice Chair  
Councillors Coker, Fox, Purnell, Roberts, Thompson, Viney and Wildy

### **Co-opted Representative –**

Mr D Fletcher (Chamber of Commerce)

### **Substitutes–**

Named substitutes from the Panels may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

***Members are invited to attend the above meeting to consider the items of business overleaf.***

***Members and Officers are requested to sign the attendance list at the meeting.***

BARRY KEEL  
CHIEF EXECUTIVE

# OVERVIEW AND SCRUTINY MANAGEMENT BOARD

## PART I (PUBLIC AGENDA)

### AGENDA

#### 1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members and to note the attendance of substitutes in accordance with the Constitution.

#### 2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

#### 3. MINUTES (TO FOLLOW)

The Management Board will be asked to agree the minutes/report of the meetings held on -

3a 3 February 2010 (to confirm)

3b 15 and 17 February 2010 (to confirm report submitted to Council on 1 March 2010)

#### 4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### 5. CALL-INS:

5a Members will be advised of any executive decisions that have been called in

5b To monitor actions from Call-ins

5c Members will receive a schedule of executive decisions that have been deemed urgent with the agreement of the Chair

#### 6. TRACKING RESOLUTIONS (TO FOLLOW)

The Management Board will monitor progress on previous resolutions, including relevant resolutions of the LSP executive.

**7. LOCAL STRATEGIC PARTNERSHIP / OVERVIEW AND SCRUTINY PANELS UPDATES:**

- 7a To receive updates from each Panel on ongoing / completed work with the related LSP Theme Groups
- 7b To agree further meetings / discussions with the LSP Theme Groups

**8. PERFORMANCE MONITORING:**

- 8a To receive updates from Panels on actions / progress on performance issues previously identified
- 8b To monitor performance against the Scrutiny Improvement Plan / development of Protocols (deferred from last meeting)

**(Pages 1 - 10)**

**9. RECOMMENDATIONS FROM PANELS:**

- 9a To receive and consider recommendations from Panels for O & S Management Board, Cabinet or Council (TO FOLLOW)
- 9b To monitor actions against recommendations made to Cabinet / Council

**(Pages 11 - 12)**

**10. WORK PROGRAMMES:**

- 10a To consider and approve work programmes for each of the Panels (TO FOLLOW)
- 10b To consider and approve additions to work programmes
- 10c To receive new items from the Forward Plan for 1 March to 30 June 2010 with a view to identifying items for scrutiny
- 10d To agree Project Initiation Documents / Task and Finish Groups
- 10e To receive updates on Task and Finish Groups (TO FOLLOW)

**(Pages 13 - 20)**

**(Pages 21 - 24)**

**11. COMMUNICATIONS:**

- 11a To receive reports of any press coverage
- 11b To consider any communication plans

## **12. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) ... of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **PART II (PRIVATE MEETING)**

#### **AGENDA**

#### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Overview and Scrutiny Management Board is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.